

**On-Line Reporting – Account Application**

You should use this form to apply for access to our On-Line reporting system in order to view term reports, attendance and behaviour information over the Internet. You need only enter the details for your youngest child at school. Family records will be linked so that all children are visible using one account per parent (or you can share one account). Please write **clearly** in the spaces provided. Return the form by post, or send with your child to their form teacher.

**Student Details:**

Surname, Forename	Year	Form	Date of Birth

**Parental Details: \*You must have a valid e-mail address to apply for an account.**

1

<b>Full Name</b>		
<b>Relationship to student</b>		
<b>Full address &amp; Post Code</b>		
<b>Telephone Number(s)</b>	<small>Please use full STD area codes and state whether home, work or mobile for each number</small>	
<b>Email Type ↓</b>	<b>Email Address* ↓</b> (Please write the address clearly)	<b>Main (tick) ↓</b>
<b>HOME</b>		
<b>WORK</b>		

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

2

<b>Full Name</b>		
<b>Relationship to student</b>		
<b>Full address &amp; Post Code</b>		
<b>Telephone Number(s)</b>	<small>Please use full STD area codes and state whether home, work or mobile for each number</small>	
<b>Email Type ↓</b>	<b>E-Mail Address* ↓</b> (Please write the address clearly)	<b>Main (tick) ↓</b>
<b>HOME</b>		
<b>WORK</b>		

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Office Use Only  
 SIMS Update: \_\_\_\_\_ A/C Provisioned: \_\_\_\_\_  
 ID & Password Issued: \_\_\_\_\_ DMS: \_\_\_\_\_