

FRED LONGWORTH HIGH SCHOOL



WORD PROCESSOR POLICY

Some students may benefit from the use of a word processor during some or all of their examinations. For example, candidates with:

- a learning difficulty which has substantial and long term adverse effect on their ability to write legibly;
- a physical disability;
- a sensory impairment;
- a medical condition;
- planning and organisational problems when writing by hand;
- poor hand writing;

The use of a word processor cannot be granted to a candidate because he/she prefers to type rather than write or because he/she can work faster on a keyboard, or because they use a laptop/PC at home.

In all cases the use of a word processor must reflect the candidate's normal way of working within the centre and be appropriate to the candidate's needs.

This Policy is in line with JCQ regulations 2015-16

Reviewed September 2015